



# SERENDIPITY WEDDING HIRE BOOKING FORM

**Date:**

**Wedding Venue:**

**Time:**

**Reception Venue:**

**Time:**

**Number of guests daytime:**

**Evening:**

**Names**

**Address:**

**Telephone No:**

**Emails:**

**Alternative contact before & after:**

**20% Damages/loss deposit paid £  
(non refundable in cases of cancellation)**

**Date Paid:**

**Date & amount refunded after event:**

**Signatures of all parties:**

<b>Ceremony/church contact details</b>  <b>Time of arrival</b>	
<b>Reception contact details</b>  <b>Time of arrival</b>	
<b>Marquee contact details</b>  <b>Day goes up &amp; down</b>	
<b>Caterers contact details</b>  <b>Time of arrival</b>	
<b>Tables &amp; Chairs etc contact details</b>  <b>Day delivered/collected</b>	
<b>Florist contact details</b>  <b>Day and times</b>	
<b>Bar/wine contact details</b>  <b>Day and times</b>	
<b>Photographer contact details</b>  <b>Day and times</b>	

**Serendipity Wedding Hire**  
**Mrs Bev Lubbock**  
**Charmwood, The Fairstead, Cley, Norfolk**  
**Tel: 01263 740750 Email: [bevlubbock@btinternet.com](mailto:bevlubbock@btinternet.com)**